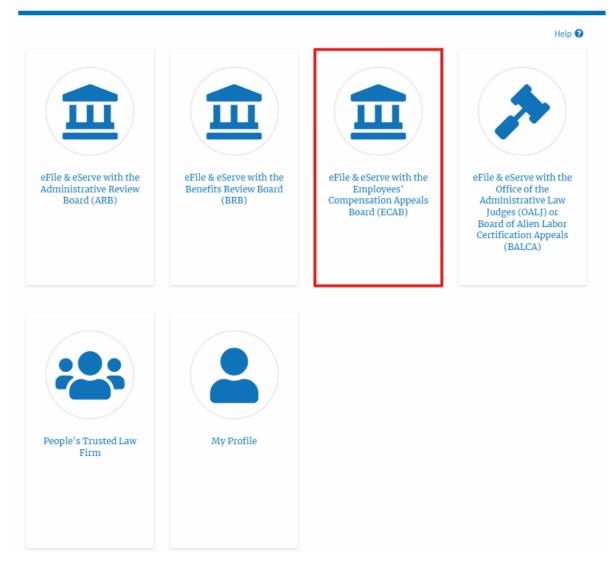


HOW TO ACCESS SERVINGS IN ECAB?

1. Click on the **ECAB** tile from the main dashboard.

Dashboard



2. Click on the approved <Docket Number> link with User Type "**AoR**". The user is navigated to the appeal details page.

ccessed App ne following are the list	eals t of appeals you have access to. Click	k on the docket number link to) view case status, access filings a	nd servings and to s	ubmit new filings.
					Showing 2 of 2 records View More
Docket Number	eFile Case Number	Claimant Name	Initial Access	User Type	Organization
ECAB-2011-0666	EFS-ECAB-1101-051404	Jerry Hudson	10/05/20 - 10:38:40 EST	Observer	Gretas Attorneys at Law, 3691 Honeysuckle Lane
ECAB-2020-0042	EFS-ECAB-1910-072329	JOYCE B KENNEDY	08/28/20 - 02:21:50 EST	AoR	Gretas Attorneys at Law, 3691 Honeysuckle Lane



- 3. The **Documents Served by ECAB** table displays the served documents list.
 - a. Issued On The date and time the serving was issued by BRB
 - b. **Served On** The date and time the serving was served to the dashboard
 - c. Notified On The date and time the email regarding the serving was sent
 - d. Accessed On The date and time the serving was accessed by the user.

eFile Number	File Name	Description	File Type	Issued On	Served On	Accessed On	Notified On
ECAB-1910-316886	11982014_ACK - Acknowle dgement Letter.pdf			10/17/2019 - 20:00 EST	10/17/2019 - 20:00 EST		10/17/2019 - 20:00 EST
ECAB-1910-316910	11982020_ACK - Acknowle dgement Letter.pdf			10/17/2019 - 20:00 EST	10/17/2019 - 20:00 EST		10/17/2019 - 20:00 EST
ECAB-1910-316887	11982017_ACK - Acknowle dgement Letter.pdf			10/17/2019 - 20:00 EST	10/17/2019 - 20:00 EST		10/17/2019 - 20:00 ES

4. Click on the **View More** button to navigate to the **Documents Served by the ECAB** page.

eFile Number	File Name	Description	File Type	Issued On	Served On	Accessed On	Notified On
ECAB-1910-316886	11982014_ACK - Acknowle dgement Letter.pdf			10/17/2019 - 20:00 EST	10/17/2019 - 20:00 EST		10/17/2019 - 20:00 EST
ECAB-1910-316910	11982020_ACK - Acknowle dgement Letter.pdf			10/17/2019 - 20:00 EST	10/17/2019 - 20:00 EST		10/17/2019 - 20:00 EST
ECAB-1910-316887	11982017_ACK - Acknowle dgement Letter.pdf			10/17/2019 - 20:00 EST	10/17/2019 - 20:00 EST		10/17/2019 - 20:00 EST

5. Click on the <file name> to access the served document.



Documents Served by ECAB

File Number	F	ile Name		Description	Fil	е Туре	
Search eFile Number		Search File Name		Search Description		Search File Type	
Apply							
eFile Number	File Name	Description	File Type	Issued On	Served On	Accessed On	Notified On
eFile Number ECAB-1910-316886	File Name 11982014_ACK - Acknow edgement Letter.pdf		File Type	Issued On 10/17/2019 - 20:00 EST	Served On 10/17/2019 - 20:00 EST		Notified On 10/17/2019 - 20:00 ES
	11982014_ACK - Acknow	1	File Type				

6. The Accessed On date will be displayed in the column.

Documents Served by ECAB Help 🕜 eFile Number File Name Description File Type Search eFile Number Search File Name Search Description Search File Type Apply eFile Number Notified On File Name Description File Type Issued On Served On Accessed On 10/14/2020 - 10:41 EST 10/17/2019 - 20:00 EST ECAB-1910-316886 11982014_ACK - Acknowl 10/17/2019 - 20:00 EST 10/17/2019 - 20:00 EST edgement Letter.pdf ECAB-1910-316910 11982020_ACK - Acknowl 10/17/2019 - 20:00 EST 10/17/2019 - 20:00 EST 10/17/2019 - 20:00 EST edgement Letter.pdf 10/14/2020 - 10:41 EST 10/17/2019 - 20:00 EST 10/17/2019 - 20:00 EST ECAB-1910-316887 11982017_ACK - Acknowl 10/17/2019 - 20:00 EST edgement Letter.pdf * All times displayed in US Eastern Timezone