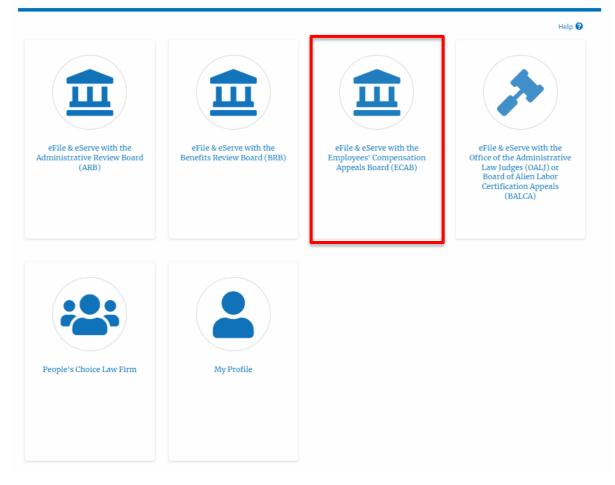


## HOW TO REMOVE DELEGATION ACCESS IN AN APPEAL IN ECAB?

1. Click on the ECAB tile from the main dashboard.

Dashboard



2. Click on the approved <Docket Number> link. The user is navigated to the appeal details page.

ECAB Dashboard							
File a New Appeal - ECAB	Request Access to Appeals					Help	
My Access Requests The following are the list of appeals you have access to. Click on the docket number link to view case status, access filings and servings and to submit new filings.							
					Showing 2 of 2 records	View More	
Docket Number	eFile Number	Case Type	Status	Last Updated On		Details	
ECAB-2012-0128	ECAB-2009-510208	FECA	APPROVED	09/14/2020 - 07:58 EST		View	
ECAB-2020-2454	ECAB-2009-502502	FECA	SUBMITTED	09/10/2020 - 03:04 EST		View	
All times displayed in US Eas	tern Timezone						

3. Click on the 'Delegate Access' button. The user is navigated to the 'Organization Members' page.



## **Appeal Details**

## Summary

eFile Case Number	EFS-EC.			
Docket Number	ECAB-2023			
Board	ECAB			
Case Type	FECA			
Claimant Name				
Employer Name				
Appeal Date	05/28/2022			
Decision Date				
proSe	FALSE			
Submit a New Filing Delegate Access				

From the Organization members table displayed, click on the **Remove Delegation** link under the 'Actions' table header against the user to remove delegation.

Organization Member	8		
Organization: Boards Deleg	gation Testing		Help 🕑
Name	Email		
Enter Name	O Enter Email	O Searc	h
Name	Email	User Type	Actions
Dion - John	diontester001@gmail.com	Attorney	Remove Delegation
Angel George	angeltester001@gmail.com	Attorney	Delegate

5. Remove delegation confirmation will be displayed. Also the "Remove Delegation" link against members changes to "Delegate".



## **Organization Members**

<ul> <li>Removed Dion Joh</li> </ul>	hn`s delegated access to thi	; appeal.			
Organization: Boar	ds Delegation Test	-			Help 😡
Name Enter Name		Email	0	Search	
Name	Email		User Type	Actions	
Dion - John			Attorney	Delegate	
Angel George			Attorney	Delegate	