

HOW TO REMOVE DELEGATION ACCESS IN AN APPEAL IN BRB?

1. Click on the BRB tile from the main dashboard.

<page-header>DeskboardImage: Constraint of the second sec

2. Click on the approved <Docket Number> link. The user is navigated to the appeal details page.

BRB Dashboard									
File a New Appeal - BRB	Request Access to Appeals					Help 😧			
My Access Requests The following are the list of appeals you have access to. Click on the docket number link to view case status, access filings and servings and to submit new filings.									
				5	Showing 1 of 1 records	View More 🕀			
Docket Number	eFile Number	Case Type	Status	Last Updated On		Details			
BRB-2012-0191	BRB-2009-510201	LDA	APPROVED	09/14/2020 - 05:08 EST		View			
* All times displayed in US Fast	tern Timezone								

3. Click on the 'Delegate Access' button. The user is navigated to the 'Organization Members' page.



Appeal Details

Summary

Organization Members

eFile Case Number				
Docket Number	BRB-2			
Board	BRB			
Case Type	BLA			
Claimant Name				
Employer Name				
Appeal Date	03/19/2021			
Decision Date	02/22/2021			
proSe	FALSE			
Submit a New Filing Delegate Access				

From the Organization members table displayed, click on the Remove
 Delegation link under the 'Actions' table header against the user to remove delegation.

Organization: Boards Delegation Testing							
Name Enter Name	Email	Sear	-h				
Name	Email	User Type	Actions				
Dion - John	diontester001@gmail.com	Attorney	Remove Delegation				
Angel George	angeltester001@gmail.com	Attorney	Delegate				

5. Remove delegation confirmation will be displayed. Also, the "Remove Delegation" link against members changes to "Delegate".



Organization Members

• Removed Dion John's delegation	ated access to this appeal.		Halo Q
Organization: Boards Dele	gation Testing		
Name Enter Name	Email O Enter Email	O Search	
Name	Email	User Type	Actions
Dion - John	diontester001@gmail.com	Attorney	Delegate
Angel George	angeltester001@gmail.com	Attorney	Delegate