



eFile and eServe

HOW TO REMOVE DELEGATION ACCESS IN AN APPEAL IN ARB?

1. Click on the ARB tile from the main dashboard.

Dashboard

Help ?

The dashboard contains six tiles:

- eFile & eServe with the Administrative Review Board (ARB)** (highlighted with a red border)
- eFile & eServe with the Benefits Review Board (BRB)**
- eFile & eServe with the Employees' Compensation Appeals Board (ECAB)**
- eFile & eServe with the Office of the Administrative Law Judges (OALJ) or Board of Alien Labor Certification Appeals (BALCA)**
- People's Choice Law Firm**
- My Profile**

2. Click on the approved <Docket Number> link. The user is navigated to the appeal details page.

ARB Dashboard

File a New Appeal - ARB Request Access to Appeals Help ?

My Access Requests
The following are the list of appeals you have access to. Click on the docket number link to view case status, access filings and servings and to submit new filings. Showing 2 of 2 records View More ?

Docket Number	eFile Number	Case Type	Status	Last Updated On	Details
ARB-2020-1653	ARB-2009-502391	BLA - Black Lung Benefits Act	REVOKED	09/08/2020 - 01:24 EST	View
ARB-2020-0478	ARB-2007-500631	BLA - Black Lung Benefits Act	APPROVED	07/28/2020 - 02:33 EST	View

* All times displayed in US Eastern Timezone

3. Click on the 'Delegate Access' button. The user is navigated to the 'Organization Members' page.



Appeal Details

Summary

eFile Case Number	EFS-AR1
Docket Number	ARB-2023
Board	ARB
Case Type	DBA
Claimant Name	
Employer Name	
Appeal Date	05/19/2022
Decision Date	-
proSe	FALSE

Submit a New Filing

Delegate Access

- From the Organization members table displayed, click on the **Remove Delegation** link under the 'Actions' table header against the user to remove delegation.

Organization Members

Organization: Boards Delegation Testing

Help

Name	Email	
<input type="text" value="Enter Name"/>	<input type="text" value="Enter Email"/>	<input type="button" value="Search"/>

Name	Email	User Type	Actions
Dion - John	<input type="text"/>	Attorney	Remove Delegation
Angel George	<input type="text"/>	Attorney	Delegate

- Remove delegation confirmation will be displayed. Also, the "Remove Delegation" link against members changes to "Delegate". And the case will disappear from New Appeal/Accessed Appeals table.



eFile and eServe

Organization Members

✓ • Removed Dion John 's delegated access to this appeal.

Organization: Boards Delegation Testing

[Help](#)

Name **Email**

Name	Email	User Type	Actions
Dion - John	<input type="text"/>	Attorney	Delegate
Angel George	<input type="text"/>	Attorney	Delegate