HOW TO SUBMIT A NEW FILING TO AN APPEAL IN ARB?

1. Click on the ARB tile from the main dashboard.

2. Click on the <Docket Number> link with User Type “AoR”. The user is navigated to the appeal details page.
3. Click on the ‘Submit a New Filing’ button. The user is navigated to the ‘New Filing to Boards’ page.

4. The user selects the Attorney for who the filing the submitted, ‘Filing Category’ and its ‘Filing Type’ and uploads the mandatory field, and clicks on the ‘Submit to DOL’ button.
New Filing to ARB

eFiler's Organization

People's Trusted Law Firm, 1010101 NE

Select an Attorney *

Select

Your profile will be sent with the request. Please make sure that your profile is current and accurate. You can do this through the My Profile menu in the Dashboard.

Docket Number

ARB 2011 0031

Filing Category *

Select a value

File *

Choose File  No file chosen

Only files with the following extensions are allowed: pdf and size should be less than 200KB

IMPORTANT NOTICE FOR REDACTION RESPONSIBILITY

All filers must redact filings in compliance with 29 C.F.R. § 18.31. This regulation generally requires redaction of:

• Social Security numbers
• Taxpayer identification numbers
• Dates of birth
• Names of minor children
• Financial account numbers

This requirement applies to all documents being filed, including exhibits and attachments

I understand that I must comply with the redaction rules. I have read this notice.

Submit to DOL  Cancel
5. The filing request is listed in the ‘Filings’ table with the ‘Submission Received and Pending Review’ status along with a confirmation message.

6. Click on the ‘View’ link under the ‘Details’ table header. The user is navigated to the view details page.
7. The user is displayed with a details popup and can click on the document links which are submitted by the user.