

HOW TO SUBMIT A NEW FILING TO AN APPEAL IN BRB?

- <page-header>
- 1. Click on the BRB tile from the main dashboard.

2. Click on the approved <Docket Number> link. The user is navigated to the appeal details page.



3. Click on the 'Submit a New Filing' button. The user is navigated to the 'New Filing to Boards' page



Summary

Submit a New I		te Access
proSe	FALSE	
Decision Date	02/22/2021	
Appeal Date	03/19/2021	
Employer Name		
Claimant Name	E	
Case Type	BLA	
Board	BRB	
Docket Number	BRB-20)
eFile Case Number	EFS-BRB-2	

4. The user selects the 'Filing Category' and its 'Filing Type' and uploads the mandatory field and clicks on the 'Submit to DOL' button.

New Filing to BRB

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5. The filing request is listed in the 'Filings' table with 'SUBMITTED' status along with a confirmation message.

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File Case Number	EFS-BRB-1201-050007	
ocket Number	BRB-2012-0191	
bard	BRB	
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aimant Name	FNAME132105 MNAME130515 Mikhail	
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	Showing 1 of 1 records View M								
Filing Category	Filing Type	eFile Number	Filed Documents	Filed By	Status	Submitted On	Last Updated On	Details	
Motion	Withdraw Appeal	BRB-2009-510204	Processing please wait.	Emma Sunny	SUBMITTED	09/14/2020 - 05:18 EST	09/14/2020 - 05:18 EST	View	
* All times displayed i	n US Eastern Timezone								



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Appeal D	etails								
The new	/ filing has bee	n submitted t	o the appeal.						
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ile Case Number	EFS-BRB-2	103-210801							
scket Number	BRB-1								
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Filing Category	Filing Type		eFile Number	Filed Documents	Filed By	Status	Submitted On	Last Updated On	D
Motion	Change of A	ddress	BRB-2207- 0023007646	Processing please wait.	John Smith	Submission Received and Pending Review	07/01/2022 - 05:48 EST	07/01/2022 - 05:48 EST	v
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6. Click on the '**View'** link under the 'Details' table header. The user is navigated to the view details page.



Access denied

Appeal Details

ummary								Help
File Case Number	EFS-BRB-2103-210801							
ocket Number	BRB-1							
aard	BRB							
ane Type	BLA							
laimant Name								
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Entry Type events appeals	Action Nam 100A - AB 1 Appeal Filed	e iappeal request received	(Attorney Employer Petitioner) Filed By	Status		Event Date ▼ 03/19/2021 03/19/2021	

7. The user is displayed with a details popup and can click on the document links which are submitted by the user.

eFile Number	BRB-2207-0023007646	
eFile Case Number	EF	
Filing Category	Motion	
Filing Type	Change of Address	
Filed Documents	260044-Document-to-be-filed-0-36.pdf	
Status	Submission Received and Pending Review	
Submitted On	07/01/2022 - 05:48 EST	

Status Update Log

eFile Number	eFile Status	Comment	Updated On
BRB-2207-	Submission Received and	New filing has been submitted.	07/01/2022 - 05:48
0023007646	Pending Review		EST