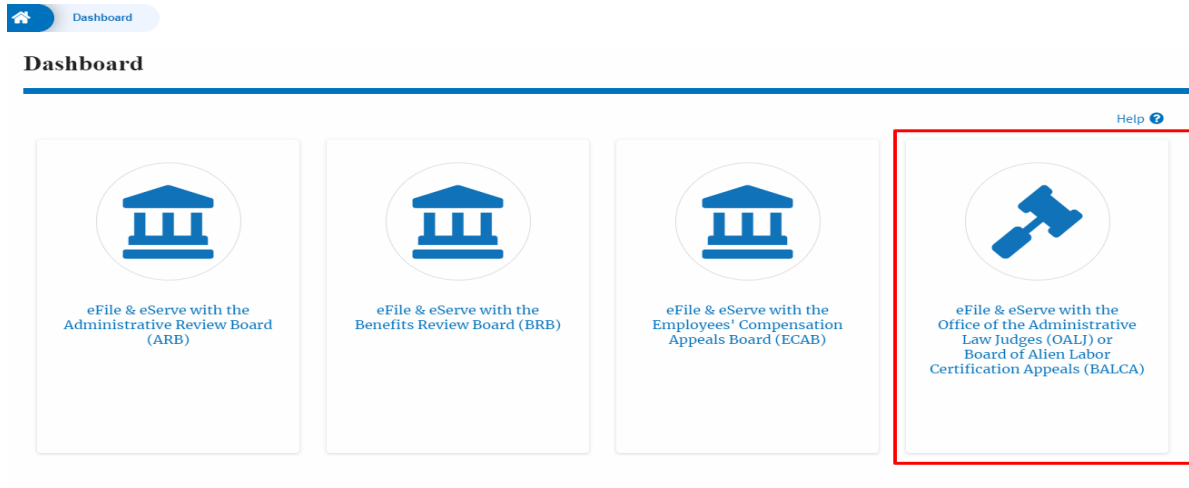




eFile and eServe

HOW TO SUBMIT A NEW FILING TO OALJ?

1. Click on the **eFile & eServe with the Office of the Administrative Law Judges (OALJ) or Board of Alien Labor Certification Appeals (BALCA)** tile from the main dashboard.



2. Click on the submitted/approved <OALJ Case Number> link. The user is navigated to the case details page.

OALJ and BALCA Dashboard

The screenshot shows the 'OALJ and BALCA Dashboard' with a 'Form Templates' button and a 'Help' icon. Below these are three buttons: 'File a New Case', 'Request Access to Cases', and 'Multi Case Filing'. The 'Access Requests' section contains a table with the following data:

OALJ Case Number	Claimant Name	Employer Name	eFile Number	Office / Assigned Judge	Status	Last Updated On	Details
2012LHC02015	[Redacted]	[Redacted]	[Redacted]	[Redacted]	Submission Received and Pending Review	06/20/2022 - 16:22 EST	View

3. Click on the **Submit a New Filing** button. The user is navigated to **New Filing on the OALJ** page.



Summary

eFile Case Number	EFS-OALJ-2206-215298
OALJ Case Number	2012LHC02015
Agency Reference #	08-135254
Case Type	LHC
Case Type Group	LONGSHORE
ALJ Decision Date	11/25/2014 - 00:00 EST
Claimant Name	08-135254 BARY LARRY W.
Employer Name	GLOBAL AMERICAN TERMINALS & JEFFBOAT, INC
Office	CINCINNATI
Assigned Judge	SILVAIN, JR.,PETER
Status	CLOSED
Docketed Date	09/05/2012 - 12:09 EST

[Submit a New Filing](#)

- The user selects the **Filing Category** and its **Filing Type** and uploads the mandatory field and clicks on the **Submit to the DOL** button.

New Filing to OALJ

[Form Templates](#) [Help](#)

[Instructions for Filing Under Seal](#) [Instructions for Filing by Amicus Curiae](#)

IMPORTANT NOTICE: EFILE.DOL.GOV filings are visible to other registered efilers in a case. If you need to file a document with OALJ or the Boards that should not be viewed by other parties, you **MUST NOT FILE USING THE EFILE.DOL.GOV GATEWAY**. Rather, consult the following [guide](#) for such confidential filings

Case Number

Filing Category *

Filing Type *

Additional Comments *



eFile and eServe

The following parties will be electronically notified of this filing:

Name	Email
[REDACTED]	[REDACTED]

The following organizations will be electronically notified of this filing:

Organizations
[REDACTED]

IMPORTANT NOTICE FOR REDACTION RESPONSIBILITY

All filers must redact filings in compliance with 29 C.F.R. § 18.31. This regulation generally requires redaction of:

- Social Security numbers
- Taxpayer-identification numbers
- Dates of birth
- Names of minor children
- Financial account numbers

This requirement applies to all documents being filed, including exhibits and attachments



I understand that I must comply with the redaction rules. I have read this notice.

Submit to DOL

Cancel

5. The filing request is listed in the **Filings** table with the **SUBMITTED** status along with a confirmation message.



eFile and eServe

Case Details

✓ The new filing has been submitted to the case.

Help ?

Summary

eFile Case Number	
OALJ Case Number	2012LHC02015
Agency Reference #	
Case Type	LHC
Case Type Group	LONGSHORE
ALJ Decision Date	11/25/2014 - 00:00 EST
Claimant Name	
Employer Name	
Office	CINCINNATI
Assigned Judge	
Status	CLOSED
Docketed Date	09/05/2012 - 12:09 EST

Submit a New Filing

Filings

Showing 2 of 2 records [View More](#)

Filing Category	Filing Type	Filed Documents	eFile Number	Status	Filed By	Last Updated On	Details
Motion for Reconsideration	Motion for Reconsideration of Case Decision	Processing please wait.	OALJ-2206-0023007578	Submission Received and Pending Review		06/20/2022 - 17:46 EST	View

6. Click on the **View More** button to view all the filings under the case.

Filings

Showing 2 of 2 records [View More](#)

Filing Category	Filing Type	Filed Documents	eFile Number	Status	Filed By	Last Updated On	Details
Motion for Reconsideration	Motion for Reconsideration of Case Decision	Processing please wait.	OALJ-2206-0023007578	Submission Received and Pending Review		06/20/2022 - 17:46 EST	View

7. All the filings under the case will be listed on the **Filings** page.

Filings

Help ?

eFile Number

Filing Category

Filing Type

Status

Apply

Filing Category	Filing Type	Filed Documents	eFile Number	Status	Filed By	Submitted On	Last Updated On	Details
Motion for Reconsideration	Motion for Reconsideration of Case Decision	260008-Document-to-be-filed-0-56.pdf	OALJ-2206-0023007578	Submission Received and Pending Review		06/20/2022 - 17:46 EST	06/20/2022 - 17:46 EST	View
Notice or Report	Notice of Appearance	260005-Notice-of-Appearance1-76.pdf	OALJ-2206-0023007577	Submission Accepted as a Filing		06/20/2022 - 17:18 EST	06/20/2022 - 17:28 EST	View

* All times displayed in US Eastern Timezone



eFile and eServe

8. Click on the **View** link under the **Details** column header to view the filing details.

Filings

[Help](#)

eFile Number **Filing Category** **Filing Type** **Status**

Filing Category	Filing Type	Filed Documents	eFile Number	Status	Filed By	Submitted On	Last Updated On	Details
Motion for Reconsideration	Motion for Reconsideration of Case Decision	260008-Document-to-be-filed-0-56.pdf	OALJ-2206-0023007578	Submission Received and Pending Review		06/20/2022 - 17:46 EST	06/20/2022 - 17:46 EST	View
Notice or Report	Notice of Appearance	260005-Notice-of-Appearance1-76.pdf	OALJ-2206-0023007577	Submission Accepted as a Filing		06/20/2022 - 17:18 EST	06/20/2022 - 17:28 EST	View

* All times displayed in US Eastern Timezone

9. The user is displayed with the details in a popup and can download the documents which are submitted by the user.

Filing Details

eFile Number	OALJ-2206-0023007578
eFile Case Number	EFS-OALJ-2206-215298
Filing Category	Motion for Reconsideration
Filing Type	Motion for Reconsideration of Case Decision
Additional Comments	test
Filed Documents	260008-Document-to-be-filed-0-56.pdf
Status	Submission Received and Pending Review
Submitted On	06/20/2022 - 17:46 EST
Filing Party	
Submitted By	

Status Update Log

eFile Number	eFile Status	Comment	Updated On
OALJ-2206-0023007578	Submission Received and Pending Review	New filing has been submitted.	06/20/2022 - 17:46 EST