



HOW TO FILE A NEW APPEAL IN ECAB?

1. Click on the ECAB tile from the main dashboard.

The screenshot shows the main dashboard with a navigation bar at the top containing links for HOME, DASHBOARD, MY ACCOUNT, SUPPORT, ARE YOU A LEGAL ASSISTANT?, and CONTACT HELP DESK. Below the navigation bar is a 'Dashboard' breadcrumb. The main content area is titled 'Dashboard' and features a grid of six tiles. The third tile in the top row, 'eFile & eServe with the Employees' Compensation Appeals Board (ECAB)', is highlighted with a red border. Other tiles include 'eFile & eServe with the Administrative Review Board (ARB)', 'eFile & eServe with the Benefits Review Board (BRB)', 'eFile & eServe with the Office of the Administrative Law Judges (OALJ) or Board of Alien Labor Certification Appeals (BALCA)', 'People's Choice Law Firm', and 'My Profile'. A 'Help' icon is visible in the top right corner of the dashboard area.

2. Click on the **File a New Appeal - ECAB** button.

The screenshot shows the 'ECAB Dashboard' page. At the top, there is a navigation bar with a home icon, 'Dashboard', and 'ECAB Dashboard'. The main content area is titled 'ECAB Dashboard' and features two buttons: 'File a New Appeal - ECAB' and 'Request Access to Appeals'. The 'File a New Appeal - ECAB' button is highlighted with a red border.



eFile and eServe

3. Click on the **Continue** button from the popup displayed.

Confirmation

You are currently attempting to file a new appeal before the Employees' Compensation Appeals Board (ECAB). Please note that the Board's review of a case is limited to the evidence that was in the case record before the Office of Workers' Compensation Programs (OWCP) at the time of its final decision. Thus, the Board is precluded from reviewing additional evidence for the first time on appeal. If you wish to submit additional evidence in support of your claim, you should consult the OWCP website if appropriate and submit a request for reconsideration before OWCP rather than a new appeal before ECAB. Please confirm that you wish to file a new appeal by clicking "Continue" below.

Continue **Cancel**

4. Fill out all the mandatory fields on each page of the wizard and click the Next button.

Note: Fields in pages may change according to each selection on the previous page.

New Appeal

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Help ?

Please enter your role in this appeal. According to the Board's Rules of Procedure any person adversely affected by a final decision of OWCP, or his or her authorized Representative, may file for review of such decision by the Board. An appellant is any person adversely affected by a final decision or order of the OWCP who files an appeal to the Board. A representative is an individual properly authorized by an Appellant in writing to act for the Appellant in connection with an appeal before the Board. The Representative may be any individual or an attorney who has been admitted to practice and who is in good standing with any court of competent jurisdiction.

Select an option

I am the attorney or party listed in the NoA

I am a legal staff

Your Organization

People's Law Firm, 444004 NE.444 ST

Select an Attorney/Representative

John Smith

Your Role on this Appeal *

Attorney/Lay Representative

Is this an appeal on behalf of an estate, widow, widower, or dependent child?

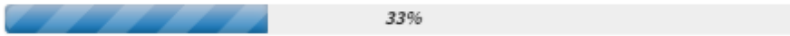
Yes

No

Save Draft **Cancel** **Next**



New Appeal



Help

Under the Board's Rules of Procedure, an appellant must sign the notice of appeal. A filing made electronically through the Board's case management system by a registered user containing the appellant's name in an appropriate signature block constitutes the appellant's signature.

In order to submit appellant's signature, please enter their full name in the box below, certifying that you are their duly authorized attorney/representative. Please also provide appellant's email address if they have one. They will receive an email, prompting them to register with this system so that they may electronically check the status of their appeal.

By entering appellant's name below I certify that I am authorized to file this appeal on their behalf.

Appellant's Full Name *

Appellant's email address

Previous

Save Draft

Cancel

Next

New Appeal



▼ Help

Your appeal will be subject to dismissal unless you provide the OWCP decision date you are appealing. An appeal must be filed within 180 days following the date of the OWCP decision(s) being appealed. If your appeal is not timely filed, you must attach a statement with supporting documentation establishing compelling circumstances which prevented timely filing.

Date of OWCP decision being appealed *

mm/dd/yyyy

Do you have a second decision date?

Yes

No

Previous

Save Draft

Cancel

Next



New Appeal

66%

▼ Help

Please enter the OWCP File Number associated with the OWCP decision(s) being appealed. If you wish to file an appeal concerning another OWCP File Number, please file a separate appeal

OWCP File (Claim) Number *

Enter the 9 digit OWCP number

[Previous](#) [Save Draft](#) [Cancel](#) [Next](#)

New Appeal

77%

▼ Help

If Oral argument is requested, your request will be granted or denied in the Board's discretion pursuant to the Board's Rules of Procedure (20 C.F.R. § 501.5). Should your request for oral argument be denied, the appeal will be decided on the record. If you are requesting oral argument, you must state the specific issue(s) to be argued and state in detail the specific reasons that an oral argument is necessary as part of your appeal. The issues and supporting statement need not be long, but they should be as clear and specific as possible. PLEASE NOTE: By requesting Oral Argument you are confirming that you will appear in Washington, DC at your own expense if oral argument is granted. Oral arguments are only held in Washington, DC. The Board does not pay for travel or any other expenses, related to attending oral argument. Evidence that was not in the case record at the time of the decision(s) appealed to ECAB cannot be submitted to the Board at oral argument.

Oral Argument Requested

Yes

No

[Previous](#) [Save Draft](#) [Cancel](#) [Next](#)



New Appeal

88%

▼ Help

Briefly state the specific reasons for your disagreement with the decision of OWCP.

Appeal Reason *

Enter Appeal Reason

Previous Save Draft Cancel Next

New Appeal

100%

Terms & Conditions

This system is solely for the use of parties with cases pending before the Adjudicatory Boards (ARB, BRB & ECAB) of the U.S. Department of Labor.

Accept Above Terms & Conditions

Previous Save Draft Cancel Preview Submit to ECAB

5. On the final page of the wizard, accept the Terms & Conditions and click on the **'Submit to ECAB'** button.



eFile and eServe

Note: If the filer is Appellant, it will be going for a second signature.

New Appeal

100%

Terms & Conditions

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Accept Above Terms & Conditions

Previous
Save Draft
Cancel
Preview
Submit to ECAB

- The new appeal will be shown in your **'New Appeals'** table with the **'Submission Received and Pending Review'** status along with a confirmation message.

ECAB Dashboard

✓ New appeal request has been submitted.

[Help ?](#)

File a New Appeal - ECAB
Request Access to Appeals

Access Requests

The following are the list of appeals you have access to. Click on the docket number link to view case status, access filings and servings and to submit new filings.

Showing 1 of 1 records [View More](#)

Docket Number	Claimant Name	Employer Name	eFile Number	Case Type	Status	Last Updated On	Details
ECAB-2012-0128	[Redacted]	[Redacted]	ECAB-2207-0023007647	FECA	Submission Received and Pending Review	07/01/2022 - 06:08 EST	View

* All times displayed in US Eastern Timezone

New Appeals

The following are the appeals you have created. Click on the eFile Case Number link to view case status, access filings and servings and to submit new filings.

Showing 2 of 2 records [View More](#)

Docket Number	Claimant Name	Employer Name	eFile Number	Case Type	Status	Last Updated On	Details
Pending Assignment	[Redacted]	[Redacted]	ECAB-2207-0023007648	FECA	Submission Received and Pending Review	07/01/2022 - 06:30 EST	View



eFile and eServe

- Click on the **View** link under the **Details** table header. The user is navigated to the appeal's view details page.

Appeal Details ✕	
Docket Number	Pending Assignment
eFile Number	ECAB-2207-0023007648
eFile Case Number	EFS-ECAB-2207-215336
Board	ECAB
Case Type	FECA
Decision Date (Lower court)	06/01/2022
Decision Date 2	NA
Oral Argument Requested	No
OWCP	123456789
Your Role in this Appeal	Attorney/Lay Representative
Organization	People's Law Firm
Status	Submission Received and Pending Review
Access Status	Submission Received and Pending Review
Submitted On	07/01/2022 - 06:30 EST
Filing Party	John Smith
Submitted By	Claire Cooper

Parties on Appeal

The table lists all the parties on this appeal.

Name	Address	Role in the Case
John Smith	1200 S FERN ST ARLINGTON, VA, Arlington, US-OH, 22202-2862	Attorney
[REDACTED]	[REDACTED]	Appellant

Status Update Log

eFile Number	eFile Status	Comment	Updated On
ECAB-2207-0023007648	Submission Received and Pending Review	New appeal has been submitted.	07/01/2022 - 06:30 EST