

## HOW TO ACCESS THE CASE DETAILS PAGE AS A DELEGATED USER?

 Click on the eFile & eServe with the Office of the Administrative Law Judges (OALJ) or Board of Alien Labor Certification Appeals (BALCA) tile from the main dashboard.



 In the OALJ dashboard, click on any OALJ Case Number from the New Cases/ Access Requests table.

OALJ Case Number	Claimant Name	Status	Delegated by	Delegated On	Organization
2017BLA05033	PARKS FRANK	OPEN	Dion - John	10/07/2020 - 05:46 EST	OALJ Filings Testing, 200 Constitution Avenue, NW
2019BLO00004	KENDRICK LAWRENCE	OPEN	Dion - John	10/12/2020 - 01:57 EST	OALJ Filings Testing, 200 Constitution Avenue, NW

3. The user will be directed to the case details page.



- a. 'Submit a New Filing' button is to bring up the form to submit a new filing related to the case.
- b. 'Representative's Withdrawal of Appearance' button is to bring up the page that lets you submit the Motion of WIthdrawal from the case. Note: "Representative's Withdrawal of Appearance" button will not be displayed if the attorney who delegated this case has the role of "Claimant/Complainant/Prosecuting Party (Self-represented)" or "Respondent/Defendant/Employer (Self-represented) to the case".



## **Case Details**

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Status OPEN	Employer Name			
07/11/2020 12:21 FCT	Status	OPEN		
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	Submit a N	ew Filing Remo	ove From My Dashboard	Representative's Withdrawal of Appearance
Submit a New Filing Remove From My Dashboard Representative's Withdrawal of Appearance				
Submit a New Filing Remove From My Dashboard Representative's Withdrawal of Appearance				

Filings

8					Shot	wing 5 of 8 records	View More 🐨
Filing Category	Filing Type	Filed Documents	eFile Number	Status	Filed By	Last Updated On	Details
Motion or Response or Reply to a Motion	Motion to Withdraw from Representation	68fc3155-4277-4a15-8033 -42e54483ae11_Noa_0 (5).pdf	OALJ-2010-510581	APPROVED	Swetha Sunny	10/14/2020 - 09:15 EST	View
Motion or Response or Reply to a Motion	Motion to Withdraw from Representation	68fc3155-4277-4a15-8033 -42e54483ae11_Noa_0 (4).pdf	OALJ-2010-510577	APPROVED	Swetha Sunny	10/14/2020 - 09:06 EST	View
Motion or Response or Reply to a Motion	Motion to Compel	da38e15c-2a88-404e-aa3 0-ae810f4afe87_Noa_8_5. pdf	OALJ-2010-510509	APPROVED	Aaron Mathew	10/13/2020 - 04:06 EST	View
Motion or Response or Reply to a Motion	Motion to Dismiss	da38e15c-2a88-404e-aa3 0-ae810f4afe87_Noa_8_1. pdf	OALJ-2010-510494	SUBMITTED	Dion John	10/12/2020 - 03:03 EST	View
Notice or Report	Notice of Appearance	Noa_11.pdf	OALJ-2010-510492	APPROVED	Emma Sunny	10/12/2020 - 02:14 EST	View
All times displayed in US Fastern Timezone							

## Documents Served by OALJ

File type	Description	File Name	eFile Number	Issued On	Served On	Accessed On	Notified On
No documents have been served to this case.							

\* All times displayed in US Eastern Timezone

Parties with Access Showing 4 of 4 records View Mor						
Name	Address	Role in the Case	Organization			
Angel George	200 Constitution Avenue, NW, Washington, United States, District of Columbia, 20210	Department Of Labor	OALJ Filings Testing, 200 Constitution Avenue, NW			
Dion John	200 Constitution Avenue, NW, Washington, United States, California, 20211- 1111	Representative (Non-Attorney) For Party-In-Interest	OALJ Filings Testing, 200 Constitution Avenue, NW			
Aaron Mathew	459 Temple Street Powder Springs, GA 30127, Brigh, United States, Arkansas, 12435	Attorney For Claimant/Complainant/Prosecuting Party	Test Aaron Orga, Test address 12			
Emma Sunny	578 Cross St. Brighton, MA 02135, MA, United States, California, 98392	Claimant/Complainant/Prosecuting Party (Self- Represented)	Boards Delegation Testing, 200 Constitution Avenue, NW			
Delegate	d Users		Showing 1 of 1 records View More			

			Showing 1 of 1 records View More
Name	Address	Delegated By	Organization
Barey Barry	56 Constitution Ave. Peachtree City, GA 30269, Peach, United States, Delaware, 34643	Dion John	OALJ Filings Testing, 200 Constitution Avenue, NW