



eFile and eServe

HOW TO REQUEST ACCESS TO MULTIPLE CASES AT THE SAME TIME?

1. Click on the **eFile & eServe with the Office of the Administrative Law Judges (OALJ) or Board of Alien Labor Certification Appeals (BALCA)** tile from the main dashboard.

Dashboard

Help ?

eFile & eServe with the Administrative Review Board (ARB)

eFile & eServe with the Benefits Review Board (BRB)

eFile & eServe with the Employees' Compensation Appeals Board (ECAB)

eFile & eServe with the Office of the Administrative Law Judges (OALJ) or Board of Alien Labor Certification Appeals (BALCA)

My Account

2. Click on the **Request Access to Cases** button.

OALJ and BALCA Dashboard

File a New Case

Request Access to Cases



eFile and eServe

3. Search any case and click on the **Add to Request** button that is displayed only if one of the cases is selected. Any number of cases can be selected for multi-case RAC.

Search Cases

[Help](#)

Search Cases

You can search using OALJ Case Number, Claimant Name, Agency Reference Number

Advanced Filter

OALJ Case Number <input type="text" value="Search OALJ Case Number"/> <small>OALJ Case Number format should be YYYYCaseTypeCodeNNNNN</small>	Claimant Name <input type="text" value="Search Claimant Name"/>	Agency Reference Number <input type="text" value="Search Agency Reference Number"/>
Office <input type="text" value="Search Office"/>	Assigned Judge <input type="text" value="Search Assigned Judge"/>	

You can further filter the search using Case Number, Claimant Name, Agency Reference Number.

SearchClear Selection and FiltersClear FiltersAdd to Request

Search Results

Select Cases	Case Number	Claimant Name	Office	Assigned Judge	Decision Date
<input checked="" type="checkbox"/>	2018BLA05000	MULLINS THOMAS C			05/31/2019
<input type="checkbox"/>	2018BLA05001	MESSER DENNIS			04/23/2020
<input checked="" type="checkbox"/>	2018BLA05002	CHAVEZ LLOYD R			06/05/2020
<input type="checkbox"/>	2018BLA05003	LACRUE NAPOLEON			09/24/2019
<input checked="" type="checkbox"/>	2018BLA05004	JACKSON JOHN B			03/14/2019
<input type="checkbox"/>	2018BLA05005	BRADSHAW MICHAEL W			12/31/2018
<input type="checkbox"/>	2018BLA05006	RATLIFF JERRY THOMAS			

4. Once cases are added to the form, if you need to add more cases by doing a different search, click on the **Back to Search** button.



Request Access to Cases

[Back to Search](#) [Reset](#) [Form Templates](#) [Help](#)

[Instructions for Filing Under Seal](#) [Instructions for Filing by Amicus Curiae](#)

Your profile will be sent with the request. Please make sure that your profile is current and accurate. You can do this through the My Profile link under My Account in the main menu.

Selected Cases

	OALJ Case Number	Decision Date	Claimant Name	Agency Reference Number
<input checked="" type="checkbox"/>	2018BLA05000	05/31/2019	MULLINS THOMAS C	2NRGB-2015187
<input checked="" type="checkbox"/>	2018BLA05002	06/05/2020	CHAVEZ LLOYD R	2BB6S-2016035
<input checked="" type="checkbox"/>	2018BLA05004	03/14/2019	JACKSON JOHN B	BHC8P-2016202

5. To search and add to the already added cases, click on the **Clear Filters** button to clear the search filters.
6. To clear the previously added cases and filters, click on the **Clear Selection and Filters**.

Search Cases

[Help](#)

You can search using OALJ Case Number, Claimant Name, Agency Reference Number

Advanced Filter

OALJ Case Number <input type="text" value="Search OALJ Case Number"/> <small>OALJ Case Number format should be YYYYCaseTypeCodeNNNNN</small>	Claimant Name <input type="text" value="Search Claimant Name"/>	Agency Reference Number <input type="text" value="Search Agency Reference Number"/>
Office <input type="text" value="Search Office"/>	Assigned Judge <input type="text" value="Search Assigned Judge"/>	

You can further filter the search using Case Number, Claimant Name, Agency Reference Number.

[Search](#) [Clear Selection and Filters](#) [Clear Filters](#) [Add to Request](#)



eFile and eServe

7. Clear filters and search again. Click **Add to Request** button to add the new cases.

Search Cases

Help ?

Search Cases

You can search using OALJ Case Number, Claimant Name, Agency Reference Number

Advanced Filter

OALJ Case Number ? <input type="text" value="Search OALJ Case Number"/> <small>OALJ Case Number format should be YYYYCaseTypeCodeNNNNN</small>	Claimant Name <input type="text" value="Search Claimant Name"/>	Agency Reference Number <input type="text" value="Search Agency Reference Number"/>
Office <input type="text" value="Search Office"/>	Assigned Judge <input type="text" value="Search Assigned Judge"/>	

You can further filter the search using Case Number, Claimant Name, Agency Reference Number.

Search Results

Select Cases	Case Number	Claimant Name	Office	Assigned Judge	Decision Date
<input checked="" type="checkbox"/>	2016BLA00002	CLARK DESARAE WID OF RICHARD			
<input checked="" type="checkbox"/>	2016BLA05001	CLARK DESARAE OBO ESTATE OF RICHARD			
<input type="checkbox"/>	2016BLA05002	BOLEYN CHILION			03/07/2018
<input type="checkbox"/>	2016BLA05003	JOHNSON DONALD J.			08/02/2018
<input type="checkbox"/>	2016BLA05004	DAVIS FRANCES OBO ESTATE FREDDIE			
<input type="checkbox"/>	2016BLA05006	MOORE LARRY			



8. The newly added cases are added to the previously added list.

Request Access to Cases

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Your profile will be sent with the request. Please make sure that your profile is current and accurate. You can do this through the My Profile link under My Account in the main menu.

Selected Cases

<input checked="" type="checkbox"/>	OALJ Case Number	Decision Date	Claimant Name	Agency Reference Number
<input checked="" type="checkbox"/>	2018BLA05000	05/31/2019	MULLINS THOMAS C	2NRGB-2015187
<input checked="" type="checkbox"/>	2018BLA05002	06/05/2020	CHAVEZ LLOYD R	2BB6S-2016035
<input checked="" type="checkbox"/>	2018BLA05004	03/14/2019	JACKSON JOHN B	BHC8P-2016202
<input checked="" type="checkbox"/>	2016BLA05001		CLARK DESARAE OBO ESTATE OF RICHARD	
<input checked="" type="checkbox"/>	2016BLA00002		CLARK DESARAE WID OF RICHARD	

9. Request access to the case by filling out the mandatory fields and selecting the required organization and click on the **Submit to DOL** button. Users can choose to upload a combined Certificate of Service or choose to upload an individual Certificate of Service depending on the case details.



Request Access to Cases

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Your profile will be sent with the request. Please make sure that your profile is current and accurate. You can do this through the My Profile link under My Account in the main menu.

Selected Cases

	OALJ Case Number	Decision Date	Claimant Name	Agency Reference Number
<input checked="" type="checkbox"/>	2018BLA05000	05/31/2019	MULLINS THOMAS C	2NRGB-2015187
<input checked="" type="checkbox"/>	2018BLA05002	06/05/2020	CHAVEZ LLOYD R	2BB6S-2016035
<input checked="" type="checkbox"/>	2018BLA05004	03/14/2019	JACKSON JOHN B	BHC8P-2016202
<input checked="" type="checkbox"/>	2016BLA05001		CLARK DESARAE OBO ESTATE OF RICHARD	
<input checked="" type="checkbox"/>	2016BLA00002		CLARK DESARAE WID OF RICHARD	

Role in the Case *

- Select a value -

Notice of Appearance/Request to Access Consolidated Case(s) *

[Choose File](#) No file chosen

Only files with the following extensions are allowed: pdf, jpg, jpeg, doc, docx, xls, xlsx, txt, rtf and size should be less than 200MB

Certificate of Service

- Individual
 Combined

Certificate of Service for 2018BLA05000 *

[Choose File](#) No file chosen

Only files with the following extensions are allowed: pdf, jpg, jpeg, doc, docx, xls, xlsx, txt, rtf and size should be less than 200MB

Certificate of Service for 2018BLA05002 *

[Choose File](#) No file chosen

Only files with the following extensions are allowed: pdf, jpg, jpeg, doc, docx, xls, xlsx, txt, rtf and size should be less than 200MB

Certificate of Service for 2018BLA05004 *

[Choose File](#) No file chosen

Only files with the following extensions are allowed: pdf, jpg, jpeg, doc, docx, xls, xlsx, txt, rtf and size should be less than 200MB

Certificate of Service for 2016BLA05001 *

[Choose File](#) No file chosen

Only files with the following extensions are allowed: pdf, jpg, jpeg, doc, docx, xls, xlsx, txt, rtf and size should be less than 200MB

Certificate of Service for 2016BLA00002 *

[Choose File](#) No file chosen

Only files with the following extensions are allowed: pdf, jpg, jpeg, doc, docx, xls, xlsx, txt, rtf and size should be less than 200MB

eFiler's Organization

Devin Hamburg & Associates LLC, 3765 Hidden Valley Road

[Submit to DOL](#)[Cancel](#)



eFile and eServe

10. The requested case will be shown in your **My Access Requests** table with the SUBMITTED status along with a confirmation message.

OALJ and BALCA Dashboard

Request to access the case has been submitted. [2018BLA05000, 2018BLA05002, 2018BLA05004, 2016BLA05001, 2016BLA00002]

[Form Templates](#) [Help](#)

[File a New Case](#) [Request Access to Cases](#) [Multi Case Filing](#)

My Access Requests

The following are the cases you have access to. Click on the OALJ Case Number link to access case filings and servings and to submit new filings.

Showing 5 of 15 records [View More](#)

OALJ Case Number	eFile Number	Claimant Name	Employer Name	Office / Assigned Judge	Status	Last Updated On	Details
2018BLA05000	OALJ-2103-511212	MULLINS THOMAS C			SUBMITTED	03/15/2021 - 10:44 EST	View
2018BLA05002	OALJ-2103-511213	CHAVEZ LLOYD R			SUBMITTED	03/15/2021 - 10:44 EST	View
2018BLA05004	OALJ-2103-511214	JACKSON JOHN B			SUBMITTED	03/15/2021 - 10:44 EST	View
2016BLA05001	OALJ-2103-511215	CLARK DESARAE OBO ESTATE OF RICHARD			SUBMITTED	03/15/2021 - 10:44 EST	View
2016BLA00002	OALJ-2103-511216	CLARK DESARAE WID OF RICHARD			SUBMITTED	03/15/2021 - 10:44 EST	View