



HOW DO YOU REMOVE A MEMBER FROM THE ORGANISATION?

1. Login to your account as Organization administrator and navigate to the Organization page

Organization Details

Name	Wingstein and Dragger Attorneys of Law	View More Organization Details	Help
Website			
Organization Email	info@wingstein.com		
Contact Name	Tiju Issac		
Contact Number	1154525255		
Organization Type	Court Reporter		
Address	56 Constitution Ave , Peachtree City , GA 30268 , United States		

[Add Members](#) [Edit Organization](#) [Manage Administrators](#) [Manage Mailboxes](#)

Administrators

Name	Email	User Type	User Role	Created On
Tiju Issac	tijutester123@gmail.com	Attorney	Court Reporter	10/14/2020 - 02:05 EST

Active Members

Name or Email

 [Search](#)

Name	Email	User Type	User Role	Created On	Actions
Carol Max	caroltester001@gmail.com	Attorney	Court Reporter	07/14/2020 - 03:57 EST	Edit Remove
Joseph Joseph	rahultester002@gmail.com	Attorney	Court Reporter	07/22/2020 - 10:28 EST	Edit Remove
Tiju Issac	tijutester123@gmail.com	Attorney	Court Reporter	10/14/2020 - 02:05 EST	

Join Requests

Name or Email

 [Search](#)

Name	Email	User Type	User Role	Created On	Actions
There are no join requests to this organization.					

Note: Red colored emails show a mismatch with the organization domain.



eFile and eServe

- Click on the “Remove” link next to the Member to be removed, a confirmation pop-up will be displayed. Confirm and see confirmation of removal.

Organization Details

- ✓ Removed Joseph Joseph from Wingstein and Dragger Attorneys of Law.
- An email notification has been sent to Joseph Joseph at rahultester002@gmail.com.
- An email notification has been sent to the organization administrator(s).

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Administrators

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Active Members

Name or Email
 [Search](#)

Name	Email	User Type	User Role	Created On	Actions
Carol Max	carolttester001@gmail.com	Attorney	Court Reporter	07/14/2020 - 03:57 EST	Edit Remove
Tiju Issac	tijutester123@gmail.com	Attorney	Court Reporter	10/14/2020 - 02:05 EST	

Join Requests

Name or Email
 [Search](#)

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Pre-Approved Members

Email
 [Search](#)

Email	Status	Created On	Actions
digger@gmail.com	PENDING	10/16/2020	Remove