



eFile and eServe

HOW TO REMOVE DELEGATION ACCESS IN AN APPEAL IN BRB?

1. Click on the **BRB** tile from the main dashboard.

Dashboard

Help ?

eFile & eServe with the Administrative Review Board (ARB)

eFile & eServe with the Benefits Review Board (BRB)

eFile & eServe with the Employees' Compensation Appeals Board (ECAB)

eFile & eServe with the Office of the Administrative Law Judges (OALJ) or Board of Alien Labor Certification Appeals (BALCA)

My Account

2. Click on the approved <Docket Number> link with usertype **AoR**. The user is navigated to the appeal details page.

BRB Dashboard

File a New Appeal - BRB Access Appeals

Help ?

Accessed Appeals

The following are the list of appeals you have access to. Click on the docket number link to view case status, access filings and servings and to submit new filings.

Showing 3 of 3 records View More +

Docket Number	eFile Case Number	Claimant Name	Initial Access	User Type	Organization
BRB-2011-0660	EFS-BRB-2007-050015	Mr. FNAME101332 MNAME100233 Boroski	09/03/20 - 06:15:11 EST	Observer	Org - Jacky, Address - Jacky 1
BRB-2012-0196	EFS-BRB-1201-050010	FNAME89513 MNAME88575 Armani	08/21/20 - 12:39:22 EST	AoR	Org - Jacky, Address - Jacky 1
BRB-2012-0191	EFS-BRB-1201-050007	FNAME132105 MNAME130515 Mikhail	08/21/20 - 12:37:12 EST	AoR	Org - Jacky, Address - Jacky 1

* All times displayed in US Eastern Timezone



3. Click on the 'Delegate Access' button. User is navigated to the 'Organization Members' page.

Appeal Details

Summary

eFile Case Number	EFS-BRB-1201-050007
Docket Number	BRB-2012-0191
Board	BRB
Case Type	LDA
Claimant Name	FNAME132105 MNAME130515 Mikhail
Appeal Date	01/12/2012
Decision Date	12/06/2011
proSe	FALSE

[Submit a New Filing](#)[Remove From My Dashboard](#)[Delegate Access](#)[Remove Attorney of Record](#)

4. From the **Organization Members** table displayed, click on the **Remove Delegation** link under 'Actions' table header against the user to remove delegation.

Organization Members

Organization: Boards Delegation Testing

[Help](#)

Name	Email	
<input type="text" value="Enter Name"/>	<input type="text" value="Enter Email"/>	<input type="button" value="Search"/>

Name	Email	User Type	Actions
Dion - John	diontester001@gmail.com	Attorney	Remove Delegation
Angel George	angeltester001@gmail.com	Attorney	Delegate

5. The remove delegation confirmation will be displayed. Also the "Remove Delegation" link against member changes to "Delegate".

Organization Members

✔ Removed Dion John's delegated access to this appeal.

- An email notification has been sent to Dion John at diontester001@gmail.com.

[Help](#)

Organization: Boards Delegation Testing

Name	Email	
<input type="text" value="Enter Name"/>	<input type="text" value="Enter Email"/>	<input type="button" value="Search"/>

Name	Email	User Type	Actions
Dion - John	diontester001@gmail.com	Attorney	Delegate
Angel George	angeltester001@gmail.com	Attorney	Delegate