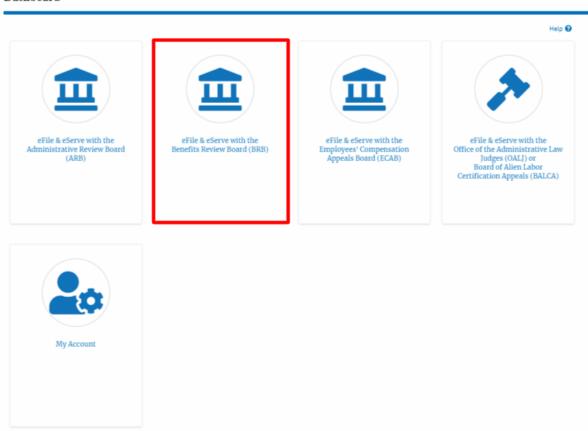# HOW TO REMOVE DELEGATION ACCESS IN AN APPEAL IN BRB?
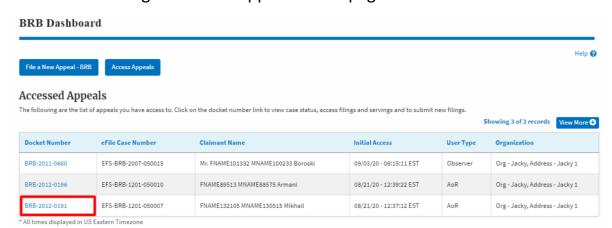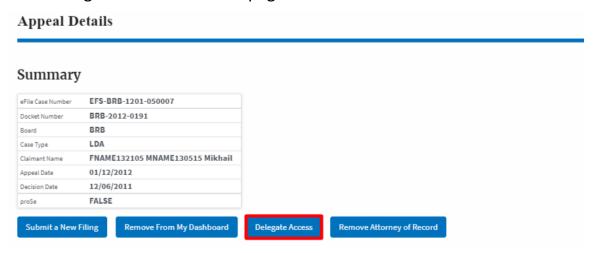
1. Click on the **BRB** tile from the main dashboard.

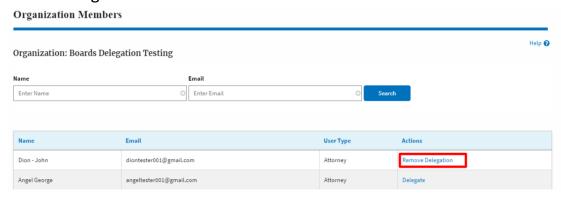2. Click on the approved <Docket Number> link with usertype **AoR**. The user is navigated to the appeal details page.

3. Click on the 'Delegate Access' button. User is navigated to the 'Organization Members' page.

Appeal Details

Summary

eFile Case Number	EFS-BRB-1201-050007
Docket Number	BRB-2012-0191
Board	BRB
Case Type	LDA
Claimant Name	FNAME132105 MNAME130515 Mikhail
Appeal Date	01/12/2012
Decision Date	12/06/2011
proSe	FALSE

Submit a New Filing   Remove From My Dashboard   Delegate Access   Remove Attorney of Record

4. From the **Organization Members** table displayed, click on the **Remove Delegation** link under 'Actions' table header against the user to remove delegation.

Organization Members

Help ❓

Organization: Boards Delegation Testing

Name   **Email**

Enter Name   Enter Email   Search

Name	Email	User Type	Actions
Dion - John	diontester001@gmail.com	Attorney	Remove Delegation
Angel George	angeltester001@gmail.com	Attorney	Delegate

5. The remove delegation confirmation will be displayed. Also the "Remove Delegation" link against member changes to "Delegate".

Organization Members

✅ • Removed Dion John`s delegated access to this appeal.
   • An email notification has been sent to Dion John at diontester001@gmail.com.

Help ❓

Organization: Boards Delegation Testing

Name   **Email**

Enter Name   Enter Email   Search

Name	Email	User Type	Actions
Dion - John	diontester001@gmail.com	Attorney	Delegate
Angel George	angeltester001@gmail.com	Attorney	Delegate