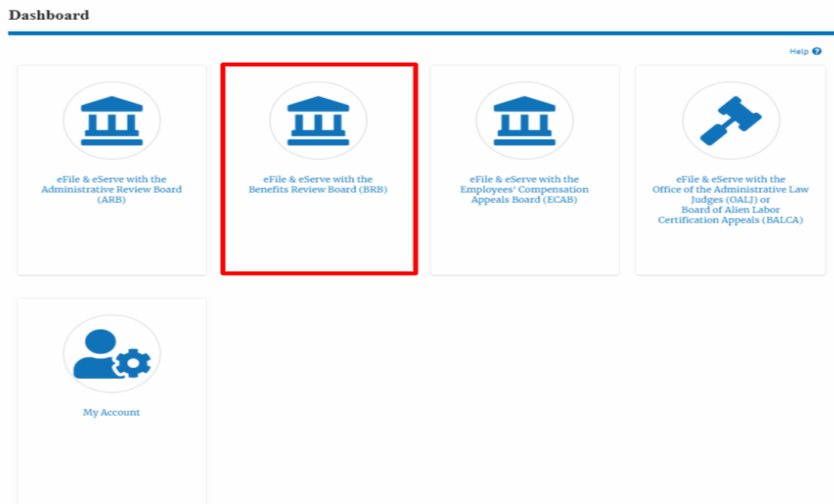




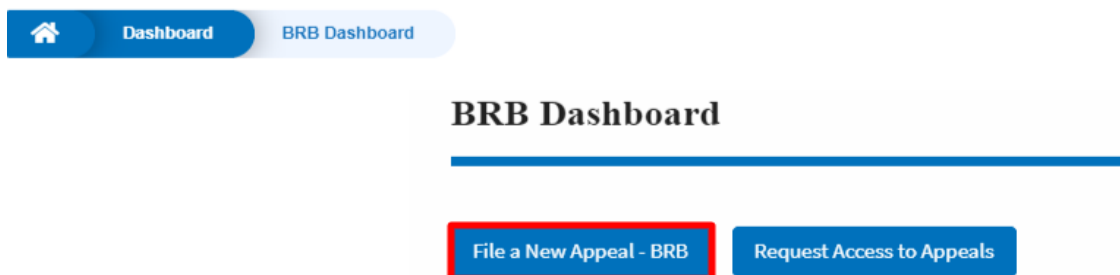
## eFile and eServe

### HOW TO FILE A NEW APPEAL IN BRB?

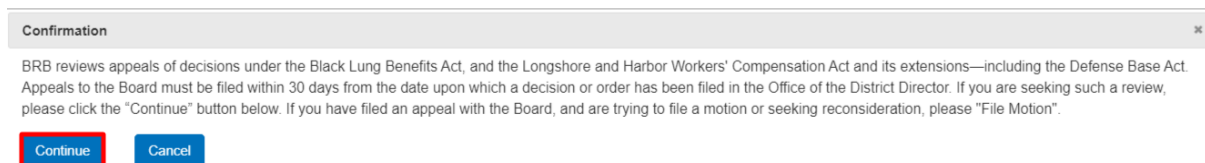
1. Click on the BRB tile from the main dashboard.



2. Click on the **File a New Appeal - BRB** button.



3. Click on the **Continue** button from the popup displayed.





4. Fill out all the mandatory fields on each page of the wizard and click the Next button.

Note: Fields in pages may change according to each selection on the previous page.

### New Appeal

0%

▼ Help [Help ?](#)

Please select your role on this Appeal. If you are a representative, please select the appropriate Attorney option from the drop down list. If you are not sure what option to select from the list, please select the option you feel is the closest match, and it will be corrected by the Boards' staff if necessary upon their review.

**Your Role on this Appeal \***

- Select your role on this appeal -

**Your Organization**

Boards Delegation Testing, 200 Constitution Avenue, NW

[Save Draft](#)   [Cancel](#)   [Next](#)



## New Appeal



▼ [Help](#)

Benefits Review Board issues final Department decisions in appeals of cases under the Black Lung Benefits Act and the Longshore and Harbor Workers' Compensation Act, and its extensions, including the Defense Base Act. Please select the type of case from the case type drop down listing below. If you are unsure, please look at the written decision that you are appealing to find the case type that applies to your case. Please click "Next" to continue your filing.

**Case Type \***

[Previous](#)   [Save Draft](#)   [Cancel](#)   [Next](#)



## New Appeal



▼ Help

Please enter the date of the decision that you wish to appeal. This can be found on the decision itself. Please also upload that decision in Adobe PDF format. PDFs of OALJ decisions may be found on the OALJ website located at:  
<https://www.dol.gov/agencies/oalj/apps/keyword-search>

**Decision Date (Lower Court) \***

**Do you have a decision file to upload?**

 Yes No

**Reconsideration Order Date**

Save Draft

Cancel



## New Appeal



▼ Help

Please upload notice of appeal document in PDF format and provide any unique comments if any in the comments block that would be helpful in processing your case

**Notice of Appeal File \***

No file chosen

Files must be submitted in PDF format and should be no larger than 200MB. *To upload a file please click choose file and find and select the file from your computer*

**Comments**

Enter Comments





## New Appeal

77%

### ▼ Help

**Please enter all the parties that are associated with this appeal.** Please click the "Add New Party" button to enter them. It is your responsibility to make sure the information that you provide is accurate as this information will be used for the electronic service of documents that will be performed in this case.

If you have changed the OALJ or OWCP numbers, please remove the previously fetched parties manually and then click on the "Reload Parties" button to fetch the parties from the changed OALJ or OWCP numbers.

Add New Party

Reload Parties

### Case Parties

*Your profile information will always be loaded as the first party in the appeal. The following is your information taken from the profile information in your account.*

Emma Sunny  
MA, US-CA  
Role: Attorney

Dicrus Mathew  
Ton, US-IN  
Role: Amicus

Edit

Remove

Previous

Save Draft

Cancel

Next



## New Appeal

88%

▼ [Help](#)

Please review the information below to ensure that the attorneys of record are assigned to the correct parties. Please click "Next" to continue your filing.

### Party Details

Name	Role
Emma Sunny	Attorney
Dicrus Mathew	Amicus

Select the parties represented by Emma Sunny

Dicrus Mathew

Claimant in this Appeal \*

Dicrus Mathew

[Previous](#)[Save Draft](#)[Cancel](#)[Next](#)

## New Appeal

100%

### Terms & Conditions

This system is solely for the use of parties with cases pending before the Adjudicatory Boards (ARB, BRB & ECAB) of the U.S. Department of Labor.

Accept Above Terms & Conditions

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## eFile and eServe

5. On the final page of the wizard, Accept Above Terms & Conditions and click on the **'Submit to BRB'** button.

### New Appeal

100%

**Terms & Conditions**

This system is solely for the use of parties with cases pending before the Adjudicatory Boards (ARB, BRB & ECAB) of the U.S. Department of Labor.

Accept Above Terms & Conditions

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## eFile and eServe

- The new appeal will be shown in your **'New Appeals'** table with **'SUBMITTED'** status along with a confirmation message.

### BRB Dashboard

 New appeal request has been submitted.

[File a New Appeal - BRB](#)

[Request Access to Appeals](#)

[Help](#)

### My Access Requests

The following are the list of appeals you have access to. Click on the docket number link to view case status, access filings and servings and to submit new filings.

Showing 1 of 1 records [View More](#)

Docket Number	eFile Number	Case Type	Status	Last Updated On	Details
<a href="#">BRB-2012-0191</a>	<a href="#">BRB-2009-510201</a>	LDA	SUBMITTED	09/14/2020 - 04:41 EST	<a href="#">View</a>

\* All times displayed in US Eastern Timezone

### Appeals Delegated to Me

Docket Number	eFile Case Number	Claimant Name	Delegated By	Delegated On	Organization
There are no delegated appeal to show.					

\* All times displayed in US Eastern Timezone

### New Appeals

The following are the appeals you have created. Click on the eFile Case Number link to view case status, access filings and servings and to submit new filings.

Showing 2 of 2 records [View More](#)

Docket Number	eFile Number	Case Type	Status	Last Updated On	Details
<a href="#">Pending Assignment</a>	<a href="#">BRB-2009-510202</a>	BLA - Black Lung Benefits Act	SUBMITTED	09/14/2020 - 04:57 EST	<a href="#">View</a>
<a href="#">BRB-2020-2289 (APPEAL REVOKED)</a>	<a href="#">BRB-2009-502289</a>	BLA - Black Lung Benefits Act	REVOKED	09/08/2020 - 01:30 EST	<a href="#">View</a>

\* All times displayed in US Eastern Timezone

### Appeals in Draft State

eFile Case Number	eFile Number	Case Type	Draft Saved On	Actions
There are no appeals in draft state to display.				

\* All times displayed in US Eastern Timezone



## eFile and eServe

7. Click on the **View** link under the **Details** table header. The user is navigated to the appeal's view details page.

Appeal Details	
Docket Number	Pending Assignment
eFile Number	BRB-2009-510202
eFile Case Number	EFS-BRB-2009-208943
Board	BRB
Case Type	BLA - Black Lung Benefits Act
Decision Date (Lower court)	09/09/2020
Decision File	Document not uploaded
Notice of Appeal File	Processing please wait.
OALJ Case Number	NA
OWCP	1234
Reconsideration Order Date	NA
Your Role in this Appeal	Attorney/Lay Representative
Organization	Boards Delegation Testing
Status	SUBMITTED
Access Status	SUBMITTED
Submitted On	09/14/2020 - 04:57 EST

### Parties in this Appeal

The table lists all the parties in this appeal.

Name	Address	Role in the Case
Emma Sunny	578 Cross St. Brighton, MA 02135, MA, US-CA, 06392	Attorney
Diorus Mathew	56 Constitution Ave. Peachtree City, GA 30289, Ton, US-IN, 88888	Amicus

### Status Update Log

eFile Number	eFile Status	Comment	Updated On
BRB-2009-510202	SUBMITTED	New appeal has been submitted.	09/14/2020 - 04:57 EST