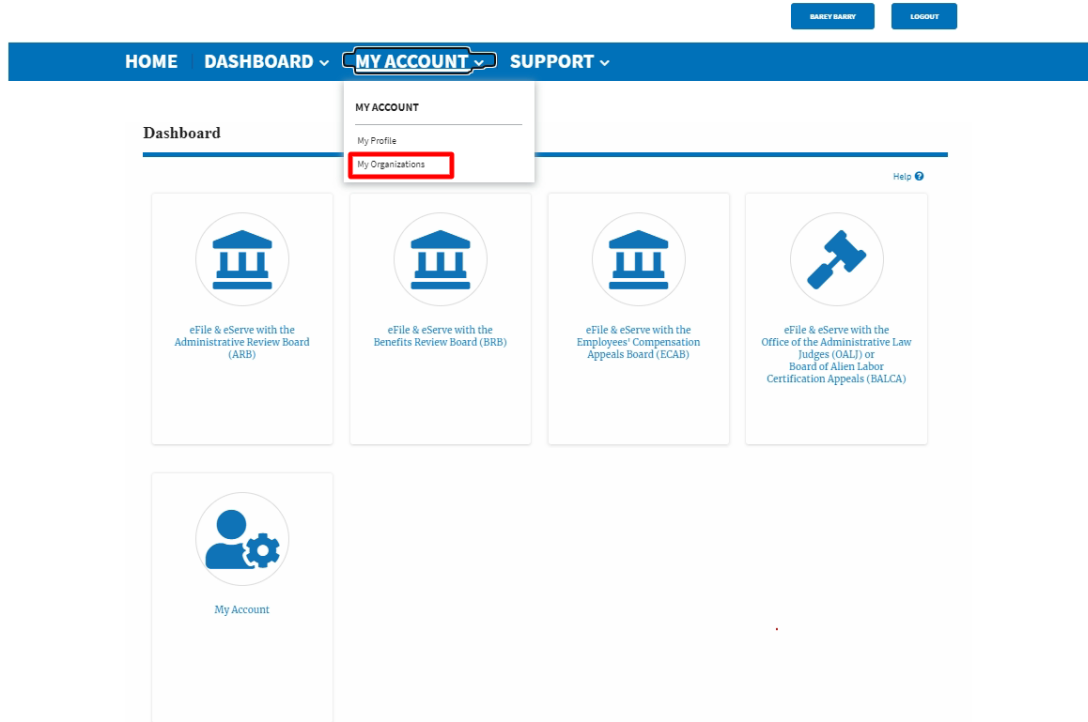




eFile and eServe

HOW DO YOU EDIT THE ORGANIZATION DETAILS?

1. Login to your account and click on the “My Account” dropdown and select “My Organization”



2. Click on the name of the organization you wish to edit.

My Organizations

[Add Organization](#) [Search Organizations](#) [Help](#)

| Organization | Type | Website | Contact Name | Contact Email | Contact Number | Address | Actions |
|--|---------|---------|--------------|-------------------------|----------------|---|---------|
| Wingstein and Dragger Attorneys of Law | Trusted | | Tiju Issac | tijutester123@gmail.com | 1154525255 | 56 Constitution Ave , Peachtree City , GA 30268 , Idaho , United States | Edit |



3. Click on the “Edit Organization” button to edit the organization details.

Organization Details

| | |
|--------------------|---|
| Name | Wingstein and Dragger Attorneys of Law |
| Website | |
| Organization Email | info@wingstein.com |
| Contact Name | Tiju Issac |
| Contact Number | 1154525255 |
| Organization Type | Trusted |
| Address | 56 Constitution Ave , Peachtree City , GA 30268 , United States |

[View More Organization Details](#)

[Add Members](#) [Edit Organization](#) [Manage Administrators](#) [Manage Mailboxes](#)

4. Click the “Edit” link on the My Organizations' main page to edit the details of the organization. Please Note: this option is available only to the administrator of the organization.

Edit Organization

[Help](#)

Organization Name *

Country *

Select country from the list.

Address 1 *

Address 2

Address 3

City *

State *

Zip Code *

Zipcode format should be : NNNNN (optionally NNNNN-NNNN) (N=Number, A=Alphabet)



eFile and eServe

Organization Email

Website

Website URL should be in any valid format such as www.abc.com or abc.co or abc.us etc.

Administrator 1 & 2 name and contact numbers are prefilled from the User Profile depending on email. Please make sure that your profile is current and accurate. You can do this through the My Profile menu in the Dashboard.

Administrator 1 Email

Administrator 1 Name

Administrator 1 Contact Number

Administrator 2 Email

Administrator 2 Name

Administrator 2 Contact Number

5. Click the “Save” button to save the edited details of the organization. This is the confirmation message for saving the edited details.

Organization Details

✓ Wingstein and Dragger Attorneys of Law has been updated.

| | |
|--------------------|---|
| Name | Wingstein and Dragger Attorneys of Law |
| Website | |
| Organization Email | info@wingstein.com |
| Contact Name | Tiju Issac |
| Contact Number | 1154525255 |
| Organization Type | Trusted |
| Address | 56 Constitution Ave , Peachtree City , GA 30268 , United States |

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