



## eFile and eServe

### HOW TO DELEGATE ACCESS TO AN APPEAL IN ARB?

1. Click on the ARB tile from the main dashboard.

#### Dashboard

Help

eFile & eServe with the Administrative Review Board (ARB)

eFile & eServe with the Benefits Review Board (BRB)

eFile & eServe with the Employees' Compensation Appeals Board (ECAB)

eFile & eServe with the Office of the Administrative Law Judges (OALJ) or Board of Alien Labor Certification Appeals (BALCA)

My Account

2. Click on the approved <Docket Number> link. The user is navigated to the appeal details page.

#### ARB Dashboard

File a New Appeal - ARB Request Access to Appeals Help

My Access Requests

The following are the list of appeals you have access to. Click on the docket number link to view case status, access filings and servings and to submit new filings.

Showing 2 of 2 records View More

Docket Number	eFile Number	Case Type	Status	Last Updated On	Details
ARB-2020-1653	ARB-2009-502391	BLA - Black Lung Benefits Act	REVOKED	09/08/2020 - 01:24 EST	View
ARB-2020-0478	ARB-2007-500631	BLA - Black Lung Benefits Act	APPROVED	07/28/2020 - 02:33 EST	View

\* All times displayed in US Eastern Timezone



## eFile and eServe

3. Click on the 'Delegate Access' button. The user is navigated to the 'Organization Members' page.

### Appeal Details

#### Summary

Help ?

eFile Case Number	EFS-ARB-2007-200214
Docket Number	ARB-2020-0478
Board	ARB
Case Type	BLA
Claimant Name	
Appeal Date	07/24/2020
Decision Date	12/31/1969
proSe	FALSE

Submit a New Filing

Remove From My Dashboard

Delegate Access

4. From the Organization members table displayed, click on the Delegate link under 'Actions' table header against the user to be delegated.

### Organization Members

#### Organization: Boards Delegation Testing

Help ?

Name	Email
<input type="text" value="Enter Name"/>	<input type="text" value="Enter Email"/>

Name	Email	User Type	Actions
Dion - John	diontester001@gmail.com	Attorney	<a href="#">Delegate</a>
Angel George	angeltester001@gmail.com	Attorney	<a href="#">Delegate</a>



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5. Delegate user confirmation will be displayed. Also, the “Delegate” link against delegated member changes to “Remove Delegation”.

### Organization Members

- Dion John has been delegated to this appeal.
- An email notification has been sent to Dion John at diontester001@gmail.com.

### Organization: Boards Delegation Testing

[Help](#)

Name	Email	
<input type="text" value="Enter Name"/>	<input type="text" value="Enter Email"/>	<input type="button" value="Search"/>

Name	Email	User Type	Actions
Dion - John	diontester001@gmail.com	Attorney	<a href="#">Remove Delegation</a>
Angel George	angeltester001@gmail.com	Attorney	<a href="#">Delegate</a>

6. In the Appeal details page, the delegated member will be displayed in the Delegated User table.

### Delegated Users

Showing 2 of 2 records [View More](#)

Name	Address	Delegated By	Organization
Dion John	200 Constitution Avenue, NW, Washington, United States, California, 20211-1111	Emma Sunny	Boards Delegation Testing, 200 Constitution Avenue, NW
Bosco Tester	200 Constitution Avenue, NW, Washington, United States, District of Columbia, 20210	Emma Sunny	Boards Delegation Testing, 200 Constitution Avenue, NW